

Job Description

Temporary Department of Public Works Laborer

Village of Caledonia

Kent County, Michigan

Position requires an enthusiastic person capable of following detailed directions after training. Position hours are 8:00 AM to 2 PM, Wednesday through Friday initially.

Position will be responsible for taking direction from the DPW Manager to assist in:

1. Picking up leaf bags on the curb
2. Moving materials, signs, and bundles from place to place
3. Weeding
4. Trimming by hand or with a chain saw
5. Mowing
6. Sweeping
7. Dusting
8. Window cleaning
9. Setting up and taking down materials as needed (signs, tables, chairs, banners, etc.)
10. Willing to work weekend hours for special occasions with advance planning
11. Interested in permanent work if Caledonia's existing DPW Assistant is not able to return to work. Such work would be on a half-time basis.
12. Capable of carrying up to 50 pounds on a daily basis.
13. Any other related duties to be assigned.

Position would report to 230 Maple Street, Caledonia, Michigan 49316, 616-891-9384