

March 2021 Planning Commission Meeting Minutes

PC Attendees: Jason, Gayle, Luitjen, Sylvia, Nathan, Kim, Bill Jeff

Missing: Dan, Mark

Public Attendees: Jennifer Village President

Tonight's Agenda - Motion by Luitjen and seconded by Gayle - Approved

Public Comment: None

January 28, 2021 meeting minutes: Motion by Luitjen and seconded by Bill - Approved

Any Conflict: None

New Business

New Elections:

- **Nomination for Chairman** – Unanimous nomination for Jason to agree. He agreed. Motion by Gayle and seconded Bill
Vote – Motion carried unanimously
- **Nomination Vice Chair** – One is needed and never had one. Jason nominated Sylvia. Sylvia agreed. Motied by Luitjen and **seconded by** .
Vote – Motion carried unanimously
- **Secretary** – Sylvia nominated Kim. Kim agreed. Gayle seconded.
Vote – Motion carried unanimously

Unfinished business

Project Updates:

Nathan's Updates

Car Wash – Project Engineer communication. No final signoff on lighting and landscape plans. Roof is being removed. Unsure where they stand. Follow up before April. They are communicating with MDOT. Assume it's moving forward but people are dumping trash off with no dumpster. Conditions of approval still pending. Won't release permits until approved. Watching closely for neighborhood impact. The height still has to be finalized – below the 35 feet max. Closing time? Need to learn more about if they are raising the ground. MDOT gives permission for rightaway.

Fox Motors – Project Engineer communication. Moving forward soon. Final lighting, landscape.

Legacy – 1 year from now turnover. Moving quickly. Tying into the sewer. Cutting across Kinsey will result in 3 day closer. 2 – 3 day notice. Let the school, elevator know. Sewer/Water meeting. Fire hydrants like Hanover will be required. Foundation for the last villa is coming.

Pre-Kick off for Master Plan Revisit:

- 2020 Census Data Pending or we can use 2018 Data (estimate)? Review at goals/objects meeting
- Online Community Survey Review
- Who gets this? Target is Village Resident
 - 100 – 200 Response Goal
- Open through May
- Working Meetings May, June & Final Review in August
- Advertising Channels - Email, Website, Facebook (Village, Glen Valley, Chatter, Babble), Print to add to Library, Sun & News, Caledonia Living, Newsletter, Local Businesses (Chamber), QR Code PDF
 - #1 – Change to a map
 - #2 and #4 – Moved to be together
 - #3 – There are properties that acreage is relevant
 - #5 – Keep
 - #6,7,8 – No change
 - Add How long is your commute?
 - #9 – Add services
 - #10 add up to 10 years only – If yes, why?
 - #11 – Add proximity to airport, Dog Park/Trails/Amphitheater
 - #12,13,14 – No change
 - Add – something about what housing would you not like to have
 - #15 – marijuana discussion needed
 - #16, 17 – Describes our vision statement
 - #18,19 – No change
 - #20 – Remove
 - #21 – Better explain map / usage
 - #22, 23 – No change

M37 4 lane study kicking off March 2021

Zoning Updates – Jeff, Village Manager

- **Caledonia Optical** – Signage changed but they are too big and didn't pull a permit. Prior signage was grandfathered. April 15th to correct, otherwise it will be a citation. Confusion comes from wording in ordinance. Nathan agreed it was confusing. Mark is to be consulted for clarification.

- **Rental** - Kit greenhouse, portable carport. Need to better define setbacks and define “temporary.”
- Complaint driven, tries for compliance first.
- PC appreciates the transparency and communication of the Village Manager with residents on ordinance discussions.

Public Comment: Jennifer, Village President

Moved by Jason to adjourn meeting. Bill made the motioned by Sylvia.

Respectfully Submitted,

Kim Peters

Secretary