

VILLAGE OF CALEDONIA

County of Kent, Michigan

Village Council Rescheduled Meeting Minutes

For Monday, April 19th, 2021

Prior to calling the meeting to order President Lindsey reviewed the CDC guidelines for social distancing mask guidelines and the procedure in the event we exceed our 25-participant gathering limit.

Meeting was called to order by President Lindsey at 7:00 p.m.

The Pledge of Allegiance was recited.

There was a motion made by Neil, supported by Schuler to adopt resolution R21-1 and procedures provided by our attorney to allow for remote participation.

Members present were; Neil, Schuler, Miller, Soest (Remote 403 E. Main St. Cal.), Hahn, Erskine and Lindsey. Also present were Renegar and Thornton

There was no public comment.

Communications – We received a date from our Law Firm of May 19th for a council workshop for new council and a refresher for veteran council. The time established was 6.p.m.

No inquiry of conflict of interest were heard.

Approval to pay the bills was removed from the consent agenda and placed as 13c as new business. Motion to approve the agenda and remaining consent agenda consisting of approval of the minutes of our March 18th meeting and the Treasurer's report. Moved by Erskine, supported by Miller.

Trustee Erskine asked for a correction to the planning commission minutes and he was informed that that is the planning commissions responsibility.

The manager summarized on a recent finance committee meeting regarding employee compensation.

Motion by Linsey, supported by Hahn. "To allow for the addition of an additional full-time position at the DPW" Motion passed unanimously.

Motion by Lindsey, supported by Miller. "To Authorize 2.5% wage increases for the manager, current full and part time staff, including the managers contractual \$5,000 increase, effective in the pay period in process and will be receiving this week. Motion passed unanimously.

Motion by Schuler, supported by Miller. "To Authorize a one-time, pay out, based on 2.5% wages, for hours worked, for the manager and current full and part time staff for the period of March 23, 2020 through March 23, 2021 As a Discretionary Bonus for overcoming a challenging and stressful situation" Yay's – Miller, Schuller, Neil, Hahn, Soest, Lindsey. Nay's Erskine. Motion passed.

Motion to table by Erskine, supported by Neil. "To adjust the managers base salary to \$94,976.50 annually, effective the current pay period" Motion passed unanimously.

In the engineers absence, the manager reported that our firm was very near the final stage of design for the Kinsey St rehab project and we should be seeing some plans very soon.

Miller and Schuler reported that the schools presented a substantial purchase for student issued Chromebooks and gave an update on many of their construction projects.

Miller reported that she had difficulty watching the township meeting via online resources.

It was reported that Western Week 2021 has been canceled and that there will be a forthcoming meeting of a fourth of July committee meeting and that the preliminary information says that it will be another scaled down parade and fireworks.

The manager gave an update to the water situation at the DPW with a well that has not been producing adequate water since the sanitary seal failed. He reported on the tree replacement in downtown, pothole patching in continual and mowing is underway.

There was no unfinished business.

The treasurer presented that she had sought proposals for auditing firms and that after a review and scoring the submissions that the State of Michigan was being recommended to remain our auditing firm. Moved by Hahn, supported by Schuller, to enter into a three-year auditing agreement with the State of Michigan and authorize the manager to sign. Motion passed unanimously.

Staff presented the third quarter budget adjustments for council consideration. Moved by Neil, supported by Miller to make the recommended 3rd Quarter budget adjustments. Motion passed unanimously.

Trustee Erskine questioned various bills. Moved by Erskine, supported by Hahn to pay the bills. Motion passed unanimously.

Kim Peters thanked essential workers for working during the COVID event and that as an HR she stated that competitive pay in these times and with our market need to be maintained.

Schuler reported that the Caledonia Farmers Market will start on May 15th and the hours are 9 a.m. to 1 p.m.

There was additional questions regard past water well and health department issues.

Meeting adjourned at 8:40 p.m.

Jeffrey D. Thornton, Village Clerk