

# **VILLAGE OF CALEDONIA**

County of Kent, Michigan

**Agenda Village Council Meeting  
Monday, April 15<sup>th</sup>, 2024, 7:00 p.m.  
250 S. Maple St. SE, Caledonia, MI**

- 1. Call to order.**
  - 2. Pledge of Allegiance.**
  - 3. Roll call.**
  - 4. Brief public comment on agenda items (2 minutes).**
  - 5. Communications – None**
  - 6. Inquiry of Conflict of Interest**
  - 7. Approval of consent and regular agenda. \***
  - 8. Consent agenda. (\*One Motion Accepts All)**
    - a. \*Approval of Minutes of Regular Meeting of March 11th and special meeting of March 25<sup>th</sup>.
    - b. \*Treasurer’s report inclusive of Budget Amendments
    - c. \*Payment of bills.
  - 9. Reports from Village Council Committees, None**
  - 10. Reports from Council, Staff and Consultants**
    - a. Engineers, Consultants, etc.
    - b. Liaisons – *Example, School Board, Township*
    - c. Other Committees –
    - d. Managers’ Report
  - 11. Unfinished business.**
    - a. Closed Session – *Tabled*
    - b. Manager flex time- *Tabled*
    - c. Addition to Chip Seal Recommended by KCRC
  - 12. New business.**
    - a. Consideration of an ordinance to amend Chapter 2 of the Village Code and consideration of an ordinance to amend various provisions of the Village Code to remove references to the Village Marshal, the Public Services Director, and the Health Officer. – *(Motion)*
    - b. Review Administrative Assistant Job description --*(Motion)*
      - i. Set Benefits for Administrative Assistant – *(Motion)*
      - ii. *How to proceed in filling the position? Self? Search Firm? MML?*
    - c. Review Village Manager Job description – *(Motion)*
      - i. Set Benefits for Village Manger – *(Motion)*
      - ii. *How to proceed in filling the position? Self? Search Firm? MML?*
    - d. Set Budget Workshop Date
    - e. Tractor replacement
  - 13. Extended Public Comments any topic (3 minutes).**
  - 14. Manager comments.**
  - 15. Village Councilmember comments and announcements.**
  - 16. Adjournment.**
- \*Any councilmember shall have the right to add items to the regular agenda.**