

# VILLAGE OF CALEDONIA

County of Kent, Michigan

## Meeting Minutes – Special Village Council Meeting

June 18, 2024, 4:00 p.m.

250 S. Maple St. SE, Caledonia, MI

1. Call to order 4:05 PM
2. Pledge of Allegiance
3. Roll call – Present: Lindsey, Erskine, Schuler, Soest, Hahn, Niles. Absent: Miller
4. Public comment on agenda items. None
5. Communications – *accepted*
6. Inquiry of Conflict of Interest
7. Approval of Special Meeting agenda, Trustee Hahn requested for sidewalks to be added to the agenda as item 9c. Motion by Soest, supported by Schuler. All ayes.
8. Unfinished business.
  - a. None
9. New business
  - a. R13-24 Resolution Regarding Advisory Group to Position of Village Manager - Trustee Niles mentioned that Jeff Kusmierz had a desire to be on the committee but was not present for the meeting. Trustee Erskine asked President Lindsey her thoughts on the group, she explained the group has come together and is able to freely speak their ideas and thoughts and would be the best to continue to work together. Trustee Schuler made a motion and supported by Soest to keep the same group that is working on the Administrative Assistant search to work with Ryan Cotton on the Manger search. Group consist of President Lindsey, Trustee Schuler, Trustee Miller, Treasurer Eardley, Planning Commissioner Spike Baird, Interim Manager Lisa Segard (non-voting) and Ryan Cotton Advisor. Motion by Schuler to adopt this resolution, supported by Soest. Roll call: Niles, Hahn, Soest, Lindsey, Schuler, Erskine. All Ayes
  - b. Ryan Cotton - Extension of contracted services. Motion by Soest and supported by Hahn to extend Ryan Cottons contract with the Village to include advisory to the Manager search committee and mentoring the new Manager hire. Trustee Erskine asked if it would be about the same rate as in the former agreement, Mr. Cotton stated it would. President Lindsey stated that we have not exhausted all funds that were originally budgeted under the former agreement. Motion by Soest, support by Hahn to extend contracted services. All Ayes
  - c. Sidewalks Trustee Hahn stated that she fell while walking to the yarn shop at Lake and Main. She tripped on the bulging sidewalk. She asked if the Village could mark sidewalks that are tripping hazards with a bright colored paint. Trustee Niles & Erskine volunteered to go around and mark all sidewalks that are a potential hazard. Council agreed to allow Trustees Niles & Erskine to do so. Trustee Erskine also stated that the Village should fix all the sidewalks in need of repair. He went on to ask Mr. Cotton if that is something other municipalities do. Mr. Cotton stated yes. Trustee Schuler stated that if we want to use funds to fix sidewalks then we need to change the ordinance. President Lindsey stated she would send an email to the Village Attorney to get clarification. Erskine asked President Lindsey to check with F&V on handicap ramps on Emmons with repair of sidewalk. Comments on trees encroaching on sidewalks, Japanese Tree Lilacs (per right tree right place) are not causing the same problems as maples. Tree maintenance discussion followed. Niles also stated that Kinsey Street right of way grasses need maintenance. There is a concern with visibility.
10. Extended Public Comments any topic (3 minutes+). None
11. Manager comments – None
12. Village Council member comments and announcements.

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Erskine – Township liaison – please report 100<sup>th</sup> St tree damage to fence.

Schuler – Thank you.

Niles – Thank Township for clearing some of the trees in the adjacent cemetery & installing a metal door on the pump house.

Hahn – Independence Day Celebration – June 29<sup>th</sup>. Parade begins at 11:00AM @ Duncan Lake Middle School @ Johnson St.

Soest – Thank you for listening. Hope we got everything covered.

President Lindsey-Reminder of 4<sup>th</sup> of July parade is on June 29<sup>th</sup>. Informed Council of Culver's program to fundraise for the preservation of farmland on June 25<sup>th</sup>.

Adjournment 4:37 PM. Motion by Hahn, supported by Niles



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Jennifer Lindsey

Village President