

VILLAGE OF CALEDONIA

County of Kent, Michigan

Village Council Meeting Minutes July 8, 2024, 7:00 p.m.

1. **Call to order 7:01**
2. **Pledge of Allegiance**
3. **Present: Lindsey, Erskine, Schuler, Miller, Soest, Hahn, Niles**
4. **Brief public comment** - KDL Christina Tezlar – Region 6 of KDL Board, Brian Mortimer - Director of HR & Organizational Development, Lulu Brown – Regional Manager of Caledonia/Cascade Branches. Thank you for your support of the KDL.
5. **Communications** – *None*
6. **Inquiry of Conflict of Interest**
7. **Approval of consent and regular agenda.** *
- a. **Consent agenda.** (**One Motion Accepts All*) **Approval** of Minutes of Regular Meeting of June 10, 2024 and Special Meeting of June 18, 2024, Treasurer’s report, Payment of bills. Motion by Miller, Supported by Schuler. All Ayes.
8. **Reports from Village Council Committees** - Enhancement Committee – Taste of Caledonia August 7th.
9. **Reports from Council, Staff and Consultants**
 - a. Engineers, - Peter – F&V – Parks & Recreation Plan still progressing. Category B streets project has been awarded to Michigan Paving.
Manager Committee – Interviews 7/12/24. Special meeting on July 15, 2024 5:00 meet & greet, 6:00 Council interviews.
Tree Board – Met on July 2nd to discuss trims, removal, & replanting. Planting to take place in the fall. Foreman Kantner is working on a Consumers Energy tree planting grant.
 - b. DPW Foreman’s Report – Tree Board meeting, had the asphalt hot box for a week & has now installed a total of 7 ton of patch in the last month. Planning for installation of the Dero bike repair station to coincide with sidewalk repairs. Tractor training took place last week. Consider quote for heat tape in gutters on both sides of 230 Maple, tabled matter until another quote is made available. Motion by Hahn, supported by Miller. All Ayes. Motion carried.
 - c. Managers’ Report – Township has issued an Odd/Even watering ban for their water customers. North Rodgers reconstruction/ paving went well, Potholes in front of the Post Office are on private property & the Village Centre has made arrangements to have them filled. The grass along Cherry Valley in front of D&W has been cut and the exact contact at Fifth Third Bank has yet to be discovered. Discovering letters from previous years on the same matter prove this is not a new problem.
Alanada early warning siren failed on 6/25/24. West Shore Services has been called to inspect & repair. Kent County is working to retrofit all sirens to two-way, which would have automatically reported the equipment failure. Contact has been made to be part of that plan.
Progress is being made on the conversion of the well at 250 Maple from a Type III to a Type II well. Testing & repairs have been quoted & scheduled.
Several projects have been collected under the umbrella of creating a Village “brand”. Village hall sign, Village limits signs, letterhead with a signature font & a logo / seal all are due to be reordered or replaced. It is time to hire a professional. Desktop publishing and outsourcing to our local art classes was a nice idea but it is time to invest in our image beyond the train & the mitten logos. Asked for a budget for a graphic artist but Council believes this will be a good task for our new manager. Recommendations for a graphic artist will be sought.
Asked for approval to purchase 2 Elan City speed radar signs that had been approved in the FY24-25 budget. Discussion of where they would be installed and the effectiveness of their presence on our streets. Suggested message “Tickets, when you least expect them.” How the information gathered could be used to

VILLAGE OF CALEDONIA

County of Kent, Michigan

have Kent County Sheriff come to do a speed watch in the known high violation windows. Motion by Schuler, supported by Niles. All Ayes. Motion carried.

A preliminary meeting to discuss on Hanover II – Phase 2 of the 245 Kinsey property will take place on 7/9/24.

10. Unfinished business.

- a. Sidewalks – Our attorney advises that public funds can be used in public right-of-way. Sidewalk maintenance is considered a public purpose. It is not necessary to amend the Ordinance to pay for the cost of the sidewalk. Council can decide to repair the sidewalk using Village funds. Moved by Erskine to fix all of the sidewalks. Supported by Niles. Concern for extent of expense. Using Ordinance specifications, prioritize sites and allocate annual budget amount. Motion by Erskine, supported by Niles to allocate \$10,000.00 per year to repair sidewalks per the Village Ordinance specifications in the Village. All Ayes. Motion carries.

11. New business

- a. R14-24 Resolution to Appoint Specific Officials President & Interim Manager Who Are Authorized to Sign MDOT Documents. Motion by Miller, Support by Schuler. Roll Call - All Ayes. Motion carries. Accept bid by Michigan Paving & Materials. Motion by Schuler, Support by Soest. All Ayes Authorize Village Manager to sign contract with Michigan Paving & Materials. Motion Schuler, Support by Miller. All Ayes.
- b. Approve Hiring of Administrative Assistant – Advisory Committee has chosen Lisa Sondag. Motion by Miller, Support by Soest. All Ayes
- c. R15-24 Resolution of Compensation for Village Officers & Employees FY24-25 – to revise certain sections to align with current policy. Motion by Schuler, Support by Niles. Roll Call - All Ayes.
- d. O16-24 Ordinance to Amend Section 2.15 of the Village Code – Village Manager. Motion by Miller, Supported by Schuler. Roll Call – All Ayes.
- e. O17-24 Ordinance to Amend Section 1.7 & Add Section 1.10 to the Caledonia Code – Authorize Kent County Sheriff to Enforce & Issue Citations. Motion by Schuler, Supported by Soest. Roll Call – Ayes - Erskine, Schuler, Miller, Lindsey, Soest, Hahn. Nay - Niles. Motion carried.
- f. Accept resignation of Mary Minch. Motion by Miller, Supported by Niles. All Ayes.

12. **Extended Public Comments** Jeff Kusmierz – Stress that new Manager should be weighted to a local candidate.

13. **Manager comments** – Thank you for being here & bringing me one step closer to retirement. Grateful to Council for taking the time to treat the matters brought before you with consideration. We did good work & I thank all of you.

14. **Village Council member comments and announcements** – Thanks to all for coming. Good to have sidewalks addressed. Thank you to Lisa Segard for 26 years. Watch out for kids & your speed on the roads. Downtown looks great. Filing deadline for the August 6th, 2024 Primary is Tuesday July 23rd @ 4:00pm. Advisory Committee has invested a lot of time & effort to bringing quality candidates to. They are not taking this lightly. Doing the work & spending a lot of time to make certain that is done correctly.

15. Adjournment 8:34 pm. Motion Miller, Support Schuler.



Lisa Segard
Village Clerk