

VILLAGE OF CALEDONIA

County of Kent, Michigan

Minutes - Village Council Meeting

September 9, 2024, 7:00 p.m.

250 S. Maple St. SE, Caledonia, MI

1. **Call to order**
2. **Pledge of Allegiance**
3. **Roll call – All present**
4. **Brief public comment on agenda items (2 minutes) - none**
5. **Communications – None**
6. **Inquiry of Conflict of Interest - None**
7. **Approval of consent and regular agenda.**
8. **Consent agenda. Approved, *Motioned by Schuler, second by Soest, All Ayes***
 - a. Approval of Minutes of Regular Meeting of August 12, 2024
 - b. Treasurer’s report
 - c. Payment of bills
9. **Discussion Items**
 - a. Swearing in of Brian Bennett as Clerk of the Village of Caledonia
 - i. Read by Jennifer Lindsey, sworn Brian Bennett in as Clerk
 - b. Manager’s 90-day goals
 - i. Hahn requested - Clean-up downtown parking area
 - ii. Lindsey requested - Employee Handbook, 5 Year Plan, Grant Search, Meet with Ryan Cotton for questions and concerns
 - iii. Bennett reported - Village office property clean up, trying to fill the FT position at Public Works, task tracking for MDOT money, rebranding drawings being worked on, meeting scheduled between us, downtown business owners and township, preparing for Fall and Winter season
 - iv. Niles requested - Look into contract flower gardens out for next year
10. **Reports from Council, Staff and Consultants**
 - a. Engineers, Consultants, etc. Infrastructure Alternatives, Fleis & Vanden Brink
 - i. F&V report on the 5-year park and recreation plan
 - ii. MDOT Cat B project mobilized on 9/9/2024, should run for 45 days.
 - iii. Emmons street sink holes, will be looking into that, and 2 more sink holes by catch basins on the curb of N Rodgers court, marking cement block sidewalk repairs on Emmons.
 - iv. Met with Farmers Elevator about the soil erosion occurring, went through and figured out short term solutions and a long-term strategy solution
 - b. Liaisons – *Example, School Board, Township*
 - i. Miller – School Board, nothing to report
 - ii. Lindsey – Township, The FD got a grant for building upgrades for \$95,000
 - c. Other Committees
 - i. Enhancement Committee – planning downtown event for Halloween
 - ii. Fall Harvest Fest is Sept 28th from 10am-2pm looking for volunteers, will have a booth with 2 games.
 - d. DPW Foreman’s Report – *Motions below*
 - i. PT employee will be starting soon, and community service person completed their service
 - ii. Flower baskets will be coming down this week, and sports banners will be going up

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- e. Managers' Report
 - i. Well update – Buer will replace the tank in the basement, Godwin will replace the backflow prevent plumbing, Health department is satisfied.
 - ii. Smell on Emmons – Contacted Kent County drain commission, it is not coming from the drain, could be a septic issue with a lake owner, most likely from Muck Swamp/Rot because the water is really low right now

11. Unfinished Business

- a. Sidewalk Replacements
 - i. Agreed to have Concrete Lifters lift portions of the sidewalks and have Great Lakes Utility and Concrete replace whole sections that can't be lifted as secondary for budget concerns
Motion by: Schuler, Supported by Niles – **Vote:** 6 Ayes, 1 Nay
Roll Call: Ayes: Lindsey, Miller, Soest, Hahn, Niles, Schuler
Nay: Erskine
- b. ChargePoint EV Station
 - i. Request to table the discussion on purchase
 - ii. Maybe hold a Special Meeting for more discussion
 - iii. **Motion by:** Niles, supported by Erskine – **Vote:** 6 Ayes, 1 Nay
Roll Call: Ayes: Lindsey, Miller, Soest, Hahn, Niles, Erskine
Nay: Schuler
- c. Heat Tape Installation for the DPW building, located at 230 Maple St
 - i. Caledonia Electric quote accepted
 - ii. **Motion by:** Schuler, Supported by Miller – **Vote:** All Ayes
- d. HVAC Installation for the DPW building, located at 230 S Maple St
 - i. Frontier quote accepted
 - ii. **Motion by:** Miller supported by Soest – **Vote:** All Ayes

12. New Business

- a. R18-24 - Resolution to provide September 20th, 2024 as Prisoner of War/Missing in Action Recognition Day.
- b. Purchase of Chevrolet 3500 dump truck with plow, Purchase of Chevrolet 2500 pick- up with plow-motion, Purchase of box plow for Kubota Tractor
 - i. Option 2 is accepted, purchase all needed equipment
 - ii. Purchase will be from Fox Chevy
 - iii. **Motion by:** Miller supported by Soest – **Vote:** All Ayes
- c. R19-24 - Resolution to Authorize an increase in Compensation for the Full-Time DPW Laborer position
 - i. Review of Lake Odessa compensation study and wage discussion
 - ii. Approved, effective 9/9/2024
 - iii. **Motion by:** Niles, supported by Schuler – **Vote:** All Ayes
- d. R20- 24 - Resolution to Approve Manager as a Representative on the Grand Valley Metro Council – motion.
 - i. **Motion by:** Miller, supported by Soest – **Vote:** All Ayes

13. Extended Public Comments on any topic (3 minutes)

- a. Eric Speers, sidewalk bids from multiple contracts for Flat, Curb & Gutter work at the beginning of the year. F4 is an MDOT standard, willing to be on the Sidewalk Committee

14. Manager Comments

- a. Thank you for your support on the item requested, give me a call on anything and we will talk. We are chipping away at things

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15. Village Council member comments and announcements

- a. Schuler – If it doesn't benefit you, it may benefit someone else
- b. Miller – Rosanna's Table Day established Sept 7, 2024
- c. Niles – Thank you coming, the work everyone does is incredible
- d. Hahn – Thank you for being here and taking part in our village everyday
- e. Soest – Thank you for finally working on Emmons Street, Harvest Fest and Halloween are coming up
- f. Lindsey – Thanks everyone for being here, Keep the Village in mind while making decisions, community as a whole.

16. Adjournment

***Any council member shall have the right to add items to the regular agenda.**

Brian Bennett, Village Clerk

