

# **VILLAGE OF CALEDONIA**

County of Kent, Michigan

## **Agenda – Village Council Meeting October 14, 2024, 7:00 p.m. 250 S. Maple St. SE, Caledonia, MI**

- 1. Call to order**
- 2. Pledge of Allegiance**
- 3. Roll call – All present**
- 4. Brief public comment on agenda items (2 minutes) - none**
- 5. Communications – None**
- 6. Inquiry of Conflict of Interest - None**
- 7. Approval of consent and regular agenda.**
- 8. Consent agenda.**
  - a. Approval of Minutes of Regular Meeting of September 9, 2024
  - b. Treasurer report
  - c. Payment of bills – Remove WiseOwl payment, work is not completed yet
    - i. **Motion by:** Motioned by Schuler, 2<sup>nd</sup> by Miller, Vote: *All Ayes*
- 9. Reports from Council, Staff and Consultants**
  - a. Engineers & Consultants – *Fleis & Vanden Brink, Infrastructure Alternatives*
    - i. Parks & Rec update - No movement
    - ii. Cat B project, roads are scheduled to be completed by November 1st
    - iii. Ultra-Thin overlay needs to be completed by Michigan Paving
    - iv. Community Street Phase 2, South of Maple to 100<sup>th</sup> phase 2, working on a cost estimate to submit to Grand Valley Metro Council
    - v. 5-year plan on key projects for the Village that need to be address, parking, street upgrades, look for funding opportunities
  - b. Liaisons – *Example, School Board, Township*
    - i. Miller – School Board - discussed bond update and talked about stadium lighting, YMCA update scheduled to be completed late fall 2024. January 2025 opening.
    - ii. Lindsey – Caledonia Township cancelled meeting
  - c. Other Committees
    - i. Enhancement Committee – planning downtown event for Christmas in Caledonia will be 1<sup>st</sup> Saturday in December, meeting date Oct 22, 2024 at 6:30pm.
    - ii. There will be a Trunk or Treat at the Legion Hall
    - iii. Finance Committee – Members are: Lindsey, Schuler, Eardley, Bennett, Peters
  - d. DPW Foreman Report – *Purchase request below*
    - i. Everything is going well, keeping busy, new staff are working hard
  - e. Manager Report
    - i. Pickup Truck arrived; lighting is going to put on tomorrow
    - ii. Tractor plow has arrived
    - iii. Heat Tape was installed at the DPW building and is completed
    - iv. Bike Repair station installed at the trail head
    - v. Clean up downtown and behind the DPW building is under way
    - vi. Majority of the sidewalk repairs / replacements have been completed
    - vii. Chip & Seal project is completed
    - viii. Village Center vacancies are being filled, Rite-Aid is the only vacancy
    - ix. Auditor was here last week and the week before, report at next meeting
    - x. School Football Stadium – work will be approved by State Jurisdiction, not the planning commission

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- xi. Compost issues, EGLE approves 500 yards to be stored, found a company to haul out some of the compost, we have been notified on how to wind roll the compost
- xii. Kinsey St – grass being cut back and cleaned up
- xiii. Snow Plow Roadeo – meet with vendors and talked about how much it would cost to replace ‘Big Red’

## **10. Discussion Item(s)**

- a. Swearing in of Lisa Sunday as Village Clerk
  - i. Oath read by Jennifer Lindsey; Lisa Sunday sworn in as Village Clerk
- b. Health insurance renewal
  - i. Increased 8.3% from last year, looking into options for the new year, Finance committee needs to meet and decide what the employee and the Village will pay towards insurance premiums
- c. November council meeting date, bill payments
  - i. Move Council Meeting to Nov 12, 2024 at 7:00 pm.**
- d. Re-Branding campaign
  - i. Get more quotes from vendors for rebranding to help work on our Mission, Vision, Brand Story, Slogan, Logo and tie it all together, ask community for their input, designs, ideas, may be able to use some of the information that we received when we did our Master Plan surveying
- e. Amendment of Village Code section 8.26 for Right-of-Way and Parkways
  - i. Will be looking at other municipalities ordinances and visiting this topic again to more clearly define or simplify our ordinance
  - ii. Do we have the homeowner move the items onto their property at their expense?

## **11. Unfinished Business - None**

## **12. New Business**

- a. Loader rental for salt equipment quotes / Caledonia Community School agreement
  - i. Looking into building our own salt building next year
  - ii. Will need to lease a tractor this season
  - iii. **Motion by:** Miller to rent loader from Alta Equipment (video cuts outs) 2<sup>nd</sup> by Schuler, Vote: *All Ayes*
- b. Leaf Bags Purchase
  - i. Motion by:** Schuler to accept quote from Caledonia ACE, 2<sup>nd</sup> by Hahn, Vote: *All Ayes*

## **13. Extended Public Comments on any topic (3 minutes).**

- a. Mr. Kusmierz – add a header to each area of the code of conduct to say ‘Unless otherwise permitted by ordinance’, look for village residents to head up the branding campaign, put something in Sun & News.

## **14. Manager Comments**

- a. Employee handbook is under way

## **15. Village Council member comments and announcements**

- a. Erskine – Caledonia American Legion will have a Veteran’s Ceremony on 11/11 at 7pm.
- b. Schuler – Thank You, have a great day
- c. Miller – Thank you, please remember to turn in absentee ballots or vote on election day
- d. Niles – DPW building looks great, condolences to the Kilmartin and the Thornton families on their loss
- e. Hahn – Be careful out there it’s getting darker sooner
- f. Soest – Trick or Treating is soon, be careful and have a safe Halloween
- g. Lindsey – Vote, there are 3 council openings and the president is up for re-election

## **16. Adjournment**